GET AHEAD OF THE CROWD!

Hone Your Legal Research Skills

Take It To The Next Level

Program Details

This workshop is designed to be a fully interactive hands-on session. You will be exposed to the full spectrum of online legal research and be expected to participate in group discussions and practice-based case scenarios where you will learn to tackle a variety of research challenges which you may face as a legal professional or student.

This seminar is A MUST for

- First time users of CLJLAW website
- Lawyers
- Legal Executives
- Chambering students
- Other legal personnel who conduct legal research

5 Reasons Why You Should Register

- **Learn** important key phrases to use when conducting case research with guaranteed successful search results
- **Utilise** CLJLAW in the best time saving manner
- **Gain** useful and essential tips and shortcuts when using CLJLAW
- **Experience** interactive one-on-one training with real case studies
- **Maximise** your knowledge of the functions and features of CLJLAW

Earn a valuable Certificate of Attendance to enhance your professional portfolio!

Your Trainer

Syed Mohd Aris joined CLJ Legal Network Sdn Bhd from its inception in 1996 and assisted with the development of the CLJLaw website. His background is in IT and he has over 15 years of experience as a trainer. He has vast experience in training CLJLaw users from the legal sector, Government sector, the Judiciary, corporate companies, universities and NGOs as well as individuals.

Registration Form

Course Fee

RM55 (Inclusive 6% GST)
Course fee includes light refreshments, course materials and Certificate of Attendance

Contact Details

Name _____

Company _____

Designation _____

Industry _____

Address _____

_____

Tel Office _____

H/P _____

Email _____

Payment Details

☐ Cheque
Cheques should be made payable to CLJ Legal Network Sdn Bhd

Bank _____

Cheque No _____

Amount _____

☐ Bank Deposit
(Please e-mail the complete details with bank-in slip for proof of payment to enquiry@cljlaw.com, or fax to (603) 4270 5402)

Account Name : CLJ Legal Network Sdn Bhd
Account No : 86-0227443-1
Name of Bank : CIMB Islamic Bank Berhad

☐ I agree to the Privacy Policy found at www.cljlaw.com
☐ I do not wish to receive any promotional or marketing materials from CLJ Legal Network Sdn Bhd or any of its affiliates

Signature _____

Company Stamp _____

Venue & Time

CLJ Premises
9.00am - 1.00pm

(*For larger groups from a single firm/company, workshop may be arranged at firm/company premises)

Workshop Schedule 2016

March - 17 & 31 March 2016
April - 14 & 28 April 2016
May - 12 & 26 May 2016

- Please refer to www.cljlaw.com/?page=workshop for full 2016 schedule

Participants will need to bring

- Laptop
- Sample of case study from office files where research is required

Course materials provided

- Course outline and notes

Please note that

- The workshop will be offered on a first come first served basis.
- The minimum number of participants will be 5 persons per session and maximum number of participants will be 10 persons per session.
- Dates of the training course may be subject to change depending on the number of participants.
- No refunds will be granted if participant cancels. However, another participant from the same organization may attend in his/her place at no extra cost.

Contact Us

Tel : (603)-4270 5400/5421
Fax : (603)-4270 5402
Email : trainer@cljlaw.com
Address : CLJ Legal Network Sdn Bhd,
E1-3, Block E, Jalan Selaman 1/2,
Dataran De Palma, 68000 Ampang,
Selangor, Malaysia

Privacy Policy

This privacy policy describes the information gathering and dissemination practices by CLJ Legal Network Sdn Bhd (hereinafter referred as "**CLJLN**" or "**We**" or "**Us**" or "**Our**").

Any changes to this privacy policy will be provided to you along with the updated version if you provide us with a correspondence address. Any such revised policy will continue to apply to all information that has previously been collected as well as information that has been stored or processed on an ongoing basis by us.

1. Information Collected and Its Usage

We may be processing personal information such as name, designation, contact details and financial information such as credit card details when you purchase our products. It is necessary for us to process the aforementioned information and if you withdraw your consent to us processing or limit our right to process the abovementioned information, we may not be able to provide you with the services requested effectively.

Any personal information that you share with us will be used for limited purposes, including to:-
(1) process your purchase;
(2) provide you with information of our products and also products from other members of our group of companies unless you have opted out from receiving such information;
(3) provide, maintain, protect and improve our products, to develop new products, and to protect ourselves and customers; and
(4) investigation of complaints, suspected suspicious transactions and research for service improvement.

We may share your personal information with:-
(1) members of our group of companies, including holding company, subsidiary company, associate company and related company (in Malaysia and overseas) for the purpose of providing you with information of our products and also products from other members of our group of companies;
(2) service providers under contract who help with our business operations;
(3) third parties (including those overseas) who provide data processing services; and
(4) any person, who is under a duty of confidentiality and who has undertaken to keep such data confidential, whom we have engaged to fulfill our obligations to you.

We reserve the right to disclose your personal information if required to do so by law, or in the good faith belief that such action is reasonably necessary to comply with legal process, respond to claims, or to protect the rights, property or safety of our company, our employees, customers, or the public. If such information is disclosed we would, if allowed by law, inform you of the disclosure.

If we are merged or acquired by another entity, personally identifiable information may be transferred to such entity as a part of the merger or acquisition.

2. Updating and Access to Your Information

It is your responsibility to ensure that the information we process is the most up-to-date information as possible. We reserve the right to decline to process requests which jeopardize the security and privacy of the personal information of others as well as requests which are impractical or not made in good faith.

Where you elect to limit our right to process the personal data, you may contact us in writing.

3. Questions, Concerns or Complaints

If you have any question about the Privacy Policy or would like to unsubscribe to our updates, please write to:-

Customer Relations Manager
Tel: 03-4270 5421 (Direct line)
Fax: 03-4270 5402
Email: enquiries@cljlaw.com

Updated as at 10 January 2016

Dasar Privasi

Dasar privasi ini merangkumi maklumat yang dikumpulkan dan amalan penyebaran oleh CLJ Legal Network Sdn Bhd (selepas ini dikenali sebagai "**CLJLN**" atau "**Kami**").

Sebarang perubahan kepada dasar privasi ini akan diberikan kepada anda bersama-sama dengan versi terkini jika anda sediakan alamat surat menyurat kepada Kami. Mana-mana dasar yang disemak semula itu akan terus digunapakai terhadap semua maklumat yang sebelumnya telah dikumpulkan serta maklumat yang telah disimpan atau diproses, secara berterusan oleh Kami.

1. Pengumpulan Maklumat dan Penggunaannya

Kami mungkin memproses maklumat peribadi seperti nama, jawatan, maklumat perhubungan dan maklumat kewangan seperti butir-butir kad kredit apabila anda membeli produk-produk kami. Ia adalah wajib untuk kami memproses maklumat yang dinyatakan dan jika kamu menarikbalik persetujuan anda kepada pemprosesan atau menghadkan hak kami untuk memproses maklumat yang dinyatakan, kami mungkin tidak akan dapat memberi perkhidmatan yang diminta secara efektif.

Sebarang maklumat peribadi yang anda kongsi dengan Kami akan digunakan untuk tujuan yang terhad, termasuk:-
(1) memproses pembelian anda ;
(2) menyediakan anda dengan maklumat produk-produk Kami dan termasuk produk-produk daripada ahli-ahli kumpulan syarikat Kami kecuali jika anda memilih untuk tidak menerima maklumat tersebut;
(3) menyediakan, mengekalkan, melindungi dan memperbaiki produk-produk Kami, untuk membangunkan produk-produk baru, dan untuk melindungi Kami serta pengguna-pengguna; dan
(4) menyiasat aduan, urus niaga yang mencurigakan dan penyelidikan untuk penambahbaikan perkhidmatan.

Kami mungkin akan berkongsi maklumat peribadi anda dengan:-
(1) ahli-ahli kumpulan syarikat Kami, termasuk syarikat induk, anak syarikat, syarikat bersekutu dan syarikat berkaitan (di Malaysia dan di luar negara) untuk tujuan-tujuan penyediaan maklumat produk-produk Kami serta termasuk produk-produk daripada ahli-ahli kumpulan syarikat Kami;
(2) pembekal perkhidmatan di bawah kontrak yang membantu operasi perniagaan Kami;
(3) pihak ketiga (termasuk yang di luar negara) yang menyediakan perkhidmatan pemprosesan data; dan
(4) mana-mana orang, yang berada di bawah kewajipan kerahsiaan yang telah diamanahkan untuk menyimpan data sulit, yang Kami telah lantik untuk memenuhi tanggungjawab Kami kepada anda.

Kami memelihara hak Kami dengan mendedahkan maklumat peribadi anda sekiranya dikehendaki berbuat demikian oleh undang-undang, atau dalam suci hati bahawa tindakan itu adalah perlu secara munasabah untuk mematuhi proses undang-undang, bertindak balas kepada tuntutan, atau untuk melindungi hak, harta atau keselamatan syarikat Kami, pekerja, pengguna, atau orang awam. Jika maklumat itu didedahkan, Kami akan, jika dibenarkan oleh undang-undang, memberitahu anda pendedahan itu.

Jika Kami bergabung atau diperolehi oleh entiti yang lain, maklumat peribadi anda mungkin dipindahkan kepada entiti itu sebagai sebahagian daripada penggabungan atau pengambilalihan.

2. Mengemaskini dan Akses kepada Maklumat Anda

Ia adalah tanggungjawab anda untuk memastikan bahawa maklumat yang diproses adalah maklumat terkini. Kami memelihara hak Kami untuk menolak permintaan dimana pada pendapat Kami menjejaskan keselamatan dan privasi maklumat peribadi orang lain serta permintaan yang tidak praktikal atau tidak dibuat dengan suci hati.

Jika anda memilih untuk menghadkan hak Kami untuk memproses maklumat peribadi, anda boleh menghubungi Kami secara bertulis.

3. Soalan, Kebimbangan atau Aduan

Jika anda mempunyai sebarang soalan mengenai Dasar Privasi ini atau memilih untuk berhenti melanggan dan tidak lagi ingin menerima maklumat terbaru Kami, sila hubungi Kami secara bertulis:-

Pengurus Khidmat Pelanggan
Tel: 03-4270 5421(Talian terus)
Faks: 03-4270 5402
E-mel: enquiries@cljlaw.com

Dikemaskini pada 10 Januari 2016