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- (3) provide, maintain, protect and improve our products, to develop new products, and to protect ourselves and customers; and
- (4) investigation of complaints, suspected suspicious transactions and research for service improvement.

We may share your personal information with:-

- (1) members of our group of companies, including holding company, subsidiary company, associate company and related company (in Malaysia and overseas) for the purpose of providing you with information of our products and also products from other members of our group of companies;
- (2) service providers under contract who help with our business operations;
- (3) third parties (including those overseas) who provide data processing services; and
- (4) any person, who is under a duty of confidentiality and who has undertaken to keep such data confidential, whom we have engaged to fulfill our obligations to you.

We reserve the right to disclose your personal information if required to do so by law, or in the good faith belief that such action is reasonably necessary to comply with legal process, respond to claims, or to protect the rights, property or safety of our company, our employees, customers, or the public. If such information is disclosed we would, if allowed by law, inform you of the disclosure.

If we are merged or acquired by another entity, personally identifiable information may be transferred to such entity as a part of the merger or acquisition.

### 2. Updating and Access to Your Information

It is your responsibility to ensure that the information we process is the most up-to-date information as possible. We reserve the right to decline to process requests which jeopardize the security and privacy of the personal information of others as well as requests which are impractical or not made in good faith.

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## Dasar Privasi

Dasar privasi ini merangkumi maklumat yang dikumpulkan dan amalan penyebaran oleh The Malaysian Current Law Journal Sdn Bhd (selepas ini dikenali sebagai "MCLJ" atau "Kami").

Sebarang perubahan kepada dasar privasi ini akan diberikan kepada anda bersama-sama dengan versi terkini jika anda sediakan alamat surat menyurat kepada Kami. Mana-mana dasar yang disemak semula itu akan terus digunapakai terhadap semua maklumat yang sebelumnya telah dikumpulkan serta maklumat yang telah disimpan atau diproses, secara berterusan oleh Kami.

### 1. Pengumpulan Maklumat dan Penggunaannya

Kami mungkin memproses maklumat peribadi seperti nama, jawatan, maklumat perhubungan dan maklumat kewangan seperti butir-butir kad kredit apabila anda membeli produk-produk kami. Ia adalah wajib untuk kami memproses maklumat yang dinyatakan dan jika kamu menarik balik persetujuan anda kepada pemprosesan atau menghadkan hak kami untuk memproses maklumat yang dinyatakan, kami mungkin tidak akan dapat memberi perkhidmatan yang diminta secara efektif.

Sebarang maklumat peribadi yang anda kongsi dengan Kami akan digunakan untuk tujuan yang terhad, termasuk:-

- (1) memproses pembelian anda ;
- (2) menyediakan anda dengan maklumat produk-produk Kami dan termasuk produk-produk daripada ahli-ahli kumpulan syarikat Kami kecuali jika anda memilih untuk tidak menerima maklumat tersebut;
- (3) menyediakan, mengekalkan, melindungi dan memperbaiki produk-produk Kami, untuk membangunkan produk-produk baru, dan untuk melindungi Kami serta pengguna-pengguna; dan
- (4) menyasat aduan, urusan niaga yang mencurigakan dan penyelidikan untuk penambahbaikan perkhidmatan.

Kami mungkin akan berkongsi maklumat peribadi anda dengan:-

- (1) ahli-ahli kumpulan syarikat Kami, termasuk syarikat induk, anak syarikat, syarikat bersekutu dan syarikat berkaitan (di Malaysia dan di luar negara) untuk tujuan-tujuan penyediaan maklumat produk-produk Kami serta termasuk produk-produk daripada ahli-ahli kumpulan syarikat Kami;
- (2) pembekal perkhidmatan di bawah kontrak yang membantu operasi pemiagaan Kami;
- (3) pihak ketiga (termasuk yang di luar negara) yang menyediakan perkhidmatan pemprosesan data; dan
- (4) mana-mana orang, yang berada di bawah kewajipan kerahsiaan yang telah diamanahkan untuk menyimpan data sulit, yang Kami telah lantik untuk memenuhi tanggungjawab Kami kepada anda.

Kami memelihara hak Kami dengan mendedahkan maklumat peribadi anda sekiranya dikehendaki berbuat demikian oleh undang-undang, atau dalam suci hati bahawa tindakan itu adalah perlu secara munasabah untuk mematuhi proses undang-undang, bertindak balas kepada tuntutan, atau untuk melindungi hak, harta atau keselamatan syarikat Kami, pekerja, pengguna, atau orang awam. Jika maklumat itu didedahkan, Kami akan, jika dibenarkan oleh undang-undang, memberitahu anda pendedahan itu.

Jika Kami bergabung atau diperolehi oleh entiti yang lain, maklumat peribadi anda mungkin dipindahkan kepada entiti itu sebagai sebahagian daripada penggabungan atau pengambilalihan.

### 2. Mengemaskini dan Akses kepada Maklumat Anda

Ia adalah tanggungjawab anda untuk memastikan bahawa maklumat yang diproses adalah maklumat terkini. Kami memelihara hak Kami untuk menolak permintaan dimana pada pendapat Kami menjejaskan keselamatan dan privasi maklumat peribadi orang lain serta permintaan yang tidak praktikal atau tidak dibuat dengan suci hati.

Jika anda memilih untuk menghadkan hak Kami untuk memproses maklumat peribadi, anda boleh menghubungi Kami secara bertulis.

### 3. Soalan, Kebimbangan atau Aduan

Jika anda mempunyai sebarang soalan mengenai Dasar Privasi ini atau memilih untuk berhenti melanggan dan tidak lagi ingin menerima maklumat terbaru Kami, sila hubungi Kami secara bertulis:-

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Dikemaskini pada 27.02.2014

## Privacy Policy

This privacy policy describes the information gathering and dissemination practices by The Malaysian Current Law Journal Sdn Bhd (hereinafter referred as "MCLJ" or "We" or "Us" or "Our").

Any changes to this privacy policy will be provided to you along with the updated version if you provide us with a correspondence address. Any such revised policy will continue to apply to all information that has previously been collected as well as information that has been stored or processed on an ongoing basis by us.

### 1. Information Collected and Its Usage

We may be processing personal information such as name, designation, contact details and financial information such as credit card details when you purchase our products. It is necessary for us to process the aforementioned information and if you withdraw your consent to us processing or limit our right to process the abovementioned information, we may not be able to provide you with the services requested effectively.

Any personal information that you share with us will be used for limited purposes, including to:-

- (1) process your purchase;
- (2) provide you with information of our products and also products from other members of our group of companies unless you have opted out from receiving such information;
- (3) provide, maintain, protect and improve our products, to develop new products, and to protect ourselves and customers; and
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- (4) any person, who is under a duty of confidentiality and who has undertaken to keep such data confidential, whom we have engaged to fulfill our obligations to you.

We reserve the right to disclose your personal information if required to do so by law, or in the good faith belief that such action is reasonably necessary to comply with legal process, respond to claims, or to protect the rights, property or safety of our company, our employees, customers, or the public. If such information is disclosed we would, if allowed by law, inform you of the disclosure.

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Kami mungkin akan berkongsi maklumat peribadi anda dengan:-

- (1) ahli-ahli kumpulan syarikat Kami, termasuk syarikat induk, anak syarikat, syarikat bersekutu dan syarikat berkaitan (di Malaysia dan di luar negara) untuk tujuan-tujuan penyediaan maklumat produk-produk Kami serta termasuk produk-produk daripada ahli-ahli kumpulan syarikat Kami;
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- (4) mana-mana orang, yang berada di bawah kewajipan kerahsiaan yang telah diamanahkan untuk menyimpan data sulit, yang Kami telah lantik untuk memenuhi tanggungjawab Kami kepada anda.

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